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25X1

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The Attachment contains the following information:

Part I	USIG Structure and Personnel	Page 1
Part II	The Kebabov Group	Page 7
Part III	Misnot AG Representative at USIG	Page 9
Part IV	German Personnel at USIG	Page 8
Part V	Russian Personalities at USIG	Page 13
Part VI	Miscellaneous Notes on USIG	Page 20

CLASSIFICATION SECRET

25X1

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088

SECRET

25X1A

-2-

Part I

USIG Structure and Personnel

The headquarters of the Administration for Soviet Property in Germany is located in Berlin-Weissensee, Berliner-Allee 107-110 in the Askania House. The office is referred to in German as "Verwaltung fuer Sowjetisches Vermoegen in Deutschland", and in Russian as Upravleniye Sovetskogo Imushchestva Germanii (USIG). Following is the organization of USIG:

I. Chief: (Fnu) Bebenin, Room 121, house phone ext. 139.

Deputies:

- (Fnu) Levshin - Room 117, ext. 117 - General responsibility for raw material supplies;
- (Fnu) Fomenko - Room 126, 127 - General responsibility for metallurgical matters; his secretary is Aleksandra Leontova;
- (Fnu) Yerevin - Room 116, 114, ext. 200, 83 - General responsibility for chemicals, liquid and solid fuels; his secretary is Shura Popova.

II. Kobulov Group:

Chief: General (Generaloberst) (fnu) Kobulov - Room 235 - Said to have no direct administrative responsibility for USIG, but has maintained office and staff on USIG premises reportedly since 1945. Does not occupy this office permanently, but comes several times each year, each time for approximately two weeks. Exact functions unknown. Whereabouts when not occupying USIG office, unknown.

Others in Kobulov Group:

- (Fnu) Parkhayev - Soviet Army officer, rank unknown, is called Kobulov's adjutant; accompanies Kobulov at all times.
- (Fnu) Siliksky - Captain.
- Anatoli Subarev - Room 235 - Appears to be general secretary for the Kobulov Group; occupies office in USIG permanently.
- Vera Dimitrovna Vornova - Secretary to Kobulov Group.
- (Fnu) Laptev - Room 222 - Appears to belong to Kobulov Group, though he does not sit inside the Room 235 complex.
- (Fnu) Belayev - Room 218 - Belongs to Kobulov Group.
- Vassily Vassilyevich Sergeyev - Room 220 - Belongs to Kobulov Group.

III. Wismut Representative:

- (Fnu) Utkin, known as Wismut Representative, occupies rooms 202, 203 at USIG. Has one assistant, unidentified. Wismut reportedly has nothing to do with USIG, and Utkin is not considered to be USIG personnel. Wismut has another office in Berlin-Karlshorst; the office telephone number is 50 63 12 or 50 62 12; exact location of the office is unknown.

SECRET

SECRET

-3-

IV. Functional Sections of USIG:

Scientific-technical Section (NTS):

Chief: (Fnu) Isyumov (Izyumov?), Room 131, ext. 81.

Deputy: (Fnu) Levin, Room 130.

Mining Section:

Chief: (Fnu) Kolonetsev, Room 132.

Finance Section:

Chief: (Fnu) Demits, Room 217.

Deputy: (Fnu) Solov'yev

Others:

(Fnu) Smirnov

(Fnu) Kurnov - Chief of Price Bureau

(Fnu) Yakovlev - Auditor

Sergei Yevtushenko - Chief of Auditing Sub-section

(Fnu) Naumova - Auditor

Vera Pavlovna Ivanova - Auditor

(Fnu) Matveyeva - Auditor

(Fnu) Kalinin

(Fnu) Volkov - Former auditor

Production Sections:

Chief: (Fnu) Kozmin, Room 119, ext. 127.

Others: (Fnu) Golovanov

(Fnu) Tarasov

(Fnu) Baklanov, Room 123

(Fnu) Odintsev, Room 123

(Fnu) Chumakov

(Fnu) Timoshenko - Predecessor of Kozmin as chief of section

(Fnu) Shmatkov - Formerly with section

Raw Materials Supply Section (Otdel Snabzheniya)

Chief: Aleksandr Stepanovich Krutko (given name and patronymic should possibly be reversed) - Room 37, left; ext. 131. also has outside phone 56 10 40 - His secretary is Olga Dyakova

Others: Aleksandr Galanov, Room 37, right; ext. 123

(Fnu) Ageyev, Room 32, ext. 94

(Fnu) Astashev, Room 32, ext. 94

(Fnu) Gromov, Room 30, ext. 74

(Fnu) Maklagin, Room 30, ext. 74

(Fnu) Borskov, Room 26, ext. 61

Formerly in this section:

(Fnu) Babinikova - Predecessor of Maklagin

(Fnu) Tkachev - Predecessor of Borskov

Room 36 at USIG issued by Krutko for conferences.

Planning Section:

Chief: (Fnu) Solov'yev - Major General - Room 205, ext. 55

Deputy: (Fnu) Titov, Room 206, ext. 173.

Formerly in section: (Fnu) Gurov

SECRET

Legal Section:

Chief: (Fnu) Lagutin, Room 25, ext. 172

Deputy: (Fnu) Povzner, Room 23, ext. 20

Others:

(Fnu) Khazanov - Ex-Avtovelo - Room 23.

(Fnu) Zhukova - Room 23 - Secretary to Lagutin.

Commercial Section:

Chief: (Fnu) Zaytsev, Room 33, ext. 91; outside phone 56 19 18

Others:

(Fnu) ~~Murashov~~, Room 31, ext. 114

(Fnu) ~~Kiryenko~~, Room 34, ext. 154

(Fnu) Gregoryan, Room 34, ext. 154

(Fnu) Samotin, Room 34, ext. 154

Former Chiefs:

Timofeyev

I. Ya. Yevtushenko

Administrative Section:

Chief: Sergei Ivanovich Yershov, Room 21, ext. 98

Others:

Ivan Yemilyanovich (or Yefimovich) Bekhtev, Room 8, ext. 124 -
House Commandant

Antonia Ivanova - Secretary to Yershov

(Fnu) Vilikiy - Former chief of section

(Fnu) Ushakov - Former chief of section

(Fnu) Salomatin - Former chief of section

Gavril Ivanovich Lavrov - Former House Commandant

Aleksandr Ivanovich Zabolotskiy, Room 15, ext. 39 - In charge
of German bookkeeping

(Fnu) Glebova - Cashier

(Fnu) Minayev, Room 17, ext. 17 - In charge of ration
tickets for USIG personnel

Sinaida Gurova - Formerly bookkeeper

Mrs. Sergei Yevtushenko - Formerly in charge of ration
tickets

Mrs. (fnu) Shakhanova - Formerly chief of ration tickets

Aleksandr Kashirin - Chief of motor pool

Soviet drivers in the motor pool:

Vladimir Golykov

(Fnu) Krassilnikov

(Fnu) Sadnikov

(Fnu) Aleksandrov

Transportation Section:

Chief: Mrs. (Fnu) Vilichka, Room 27, ext. 26

Others:

(Fnu) Ganko, Room 27

(Fnu) Volkova - Former head of section

(Fnu) Kononov - Former head of section

Shipping Section (Ekspeditsiya) At first in room 2; 1/ later in
room 102; present location unknown.

Present Chief: Unknown

1/ Room 2 is now used as playroom for Soviet children during movie
performances.

SECRET



Former Chiefs:

Aleksandra Lavrova
(Fnu) Birykova
(Fnu) Khokhlova

Chancellery:

Chief: (Fnu) Guskov (Second floor, rear wing)

Staff includes several Russian women, including (Fnu) Laptev.

Former Chiefs:

(Fnu) Volkova
(Fnu) Khokhlova

Russian Interpreter Pool:

Chief: (Fnu) Murashkina

Former chiefs:

(Fnu) Ananeva
Nina Gornoderova

Personnel Section, Room 405-408, exts. 113, 114, 118, and 85

Chief: P. Shchipilin

Others:

(Fnu) Kuzmin
(Fnu) Kiryanov
(Fnu) Birykov
Galina Redkina
(Fnu) Duk - In charge of German personnel
(Fnu) Dzarakhkhov
(Fnu) Nesterov

Soviet Trade Union Official (Profsoyuz):

Chief: (Fnu) Vassilyev
Secretary to Vassilyev: (Fnu) Kalinina

CPSU (b) Party Secretary:

(Fnu) Andryanov

Others: (Fnu) Mitin
(Fnu) Pyrogov

Work Norms Section:

Chief: (Fnu) Chereshnev

Others:

(Fnu) Smirnov
(Fnu) Koleskov
(Fnu) Mamayeva - Former chief of section

Construction Section:

Chief: (Fnu) Angarsky

Investment Section:

Chief: (Fnu) Kodakov

Others: (Fnu) Kupryanov (?)

SECRET/

SECRET

25X1A

-6-

Patent Section:

Chief: (Fnu) Pavlenko

Power and Fuel Maintenance Section:

Chief: (Fnu) Krekshin

Others: (Fnu) Lodze

Russian Typing Pool:

Chief: Miss (fnu) Prokherova

Russian Kindergarten:

Former Chief: (Fnu) Kashirina

Club for Soviet Personnel of USIG:

Chief: Lida Vassilevna Kiryanova

Soviet hospital attached to USIG:

Chief: (Fnu) Bekhtereva

"NKVD" Officers Assigned to USIG, Room 133 and 146 (in 1951); Room 20
(1951 - date)

Aleksandr Konovalov

(Fnu) Trofimov

Nikolai Mikhailovich Litovkin

"First Section" (Perviy Otdel), Rooms 103, 104, 105; ext. 24

Chief: (Fnu) Pustovalov

Others:

Boris Ivanovich Shakhanov

Aleksandr (or Aleksei) Kovolet

(Fnu) Baranova - Secretary to Pustovalov

(Fnu) Belov

SECRET

-7-

Part II

Kobulov Group

The Kobulov Group at USIG occupies a series of rooms on the third floor front wing, access to which is through room 235. A Soviet soldier is always on duty at this entrance. He is armed, and has dark red piping on his uniform (not further identified) is required, even of Soviet personnel at USIG, to enter this room. The three Soviets Laptev, Sergeyev, and Belayev apparently are in possession of such passes. Their offices are adjacent to the Kobulov Group on the third floor, and they are permitted by the sentry to pass freely into room 235. No German visitors were ever received at room 235, and indeed there was little traffic at all in and out of that room in the period from 1950 to 1952. It was rumored at USIG among German employees that Kobulov had to do with the setting up of the East German Volkspolizei. As of 1 November 1952, preparations were again being made in expectation of a visit by Kobulov to his USIG office. It was noted in the past that whenever Kobulov was in his USIG office, his general secretary Antol Subarev used to phone down several times each day for large quantities of soda water. There are no Germans employed in the Kobulov Group at USIG, nor is there a corresponding German section elsewhere in the USIG building. Since at least as early as the fall of 1950, but ending in May of 1952, Belayev received daily bundles of Western German publications, including Die Welt, Die Neue Zeitung, Der Kurier, Der Telegraph, also Quick, Muenchener Illustrierte, Stern, and many others, plus the usual East German newspapers. The publications from West Germany and West Berlin were delivered each day by a German employed by the Petermann Verlag in West Berlin. The deliveries were reportedly stopped for lack of money whenever Belayev was absent from USIG, the publications were delivered to Laptev or Sergeyev. Belayev, Laptev, and Sergeyev all speak excellent German. Belayev was observed in July 1952 strolling south on Potsdamer Strasse, about one kilometer inside the West Berlin boundary.

Part III

Wismut AG Representative at USIG

Utkin has a soldier with him in his office at USIG, but no sentry is stationed at the office door. There is a Wismut office in Berlin-Karlshorst, probably not inside the Soviet compound there, staffed by two Germans, (fnu) Welk and (fnu) Rost. Both Welk and Rost frequently visited Utkin at USIG, usually escorting German visitors desiring to see him. These Germans were mostly employees of Wismut headquarters in Chemnitz. Also, every two or three days, Utkin was visited at USIG by Miss Ala Schmidt, an employee of Wismut headquarters in Chemnitz. The following are descriptions of persons connected with Wismut:

(Fnv) Welk - aged 40-45; quite short and quite fat; speaks very good Russian;

(Fnv) Rost - aged 30-35; blond, medium height; limps slightly;

(Both Welk and Rost formerly occupied offices at USIG, adjacent to Utkin.)

Ala Schmidt - looked Russian but was German; spoke very good Russian; born about 1919

As an example of Utkin's apparent status at USIG, it is to be noted that Rehten, the House Commandant, once refused to issue a permanent house pass for Utkin's interpreter (Welk?), remarking that he was not responsible for Utkin's affairs.

SECRET

SECRET/

Part IV

German Personnel at USIG

Scientific-Technical Section (Nauchnyy-tekhnicheskiy Otdel) (NTO)

This section consists only of Levin and Isyumov, plus an unidentified Soviet female secretary. The only German connected with this section is Miss Ursula Eisner, age 23, about 168 cm. tall, thin, dark, pretty. She runs a technical library located on the premises of the USIG industrial exhibit in the rear wing of Askania House. She translates technical materials out of the library for Levin and Isyumov.

Levin and Isyumov receive German visitors from the various SAG plants and from the East German ministries. Both speak very good German.

Mining Section

The only person known in this section is Kolometsev. He rarely receives German visitors; he once received a group of German "activist" miners who were in Berlin for an activist rally (presentation of activist awards). The Russian designation of this section is unknown. Kolometsev had some Russian assistants, but their names and offices are unknown. He ostensibly was concerned only with coal mining.

Finance Section

German Chief of this section is Heinz Kurmann, assisted by Karl Faltin and one other person, an auditor (Revisor), who joined the section in late 1952. Faltin was formerly in the Commercial Section. Kurmann's predecessor was Josef Pretrze, who is now in the Planning Section. (Fnu) Nemits became Russian chief of this section in early 1952. The name of his predecessor is unknown.

In addition, the two auditors (fnu) Kiefke and Bruno Gekke are attached to the Finance Section, but occupy offices in the German part of the Raw Materials Section (Zentrales Versorgungskontor).

Production Section

Kozmin has been Soviet Chief of this section since early 1952. His predecessor, Timoshenko, reportedly was assigned to the AMO headquarters in Magdeburg on leaving USIG; he took one assistant, Shmatkov, with him.

The head of the corresponding German section for production is (fnu) Bujala. He is assisted by Karl Schmidt, (Fnu) Eggert, Miss Gerda Zappe, Walter Heide, Mrs. Tausendfreund (later transferred to Planning Section), and Wilhelm Jaehncke.

Raw Materials Section (Otdel Snabzheniya)

This section includes more Germans than any other section at USIG (excluding manual laborers, drivers, etc.). The German portion of this section is called the Central Procurement Office (Zentrales Versorgungskontor) and is located in the rear wing of the Askania House, on the third floor of the section housing the Soviet polyclinic, with the entrance from Liebermannstrasse. The German chief of the section is Eduard Panker. He has a staff of about twenty Germans. Among them is Rudolf Neumann, the former Director of DIA-Metall.

Planning Section

This section consists only of Polynov, Titov, and an unidentified Russian secretary, plus the following two Germans:

Josef Pretrze (Chief) - Formerly in the Planning Section of Amtvelo Headquarters

Mrs. (fnu) Tausendfreund - A born Russian, married to a German; formerly employed in the Planning Section of SAG Zement Headquarters.

SECRET

SECRET

25X1A

-9-

Legal Section

Lagutin, chief of this section, receives visits occasionally from unidentified Germans. Germans in this section are:

Dr. Artur Girbig
 Dr. Werner Friedel
 Waldemar Kuhn - Interpreter
 Mrs. Ilse Beese - A secretary, from Reval (?)

Friedel and Frau Beese formerly lived in Trarbacherstrasse 20, Berlin-Wilmersdorf.

Commercial Section (Kommercheskiy Otdel)

Zaytsev's predecessor as Chief of Section was (fnu) Timofeyev, who left USIG in December 1950. The Commercial Section proper was (as it is now) located on the ground floor of USIG, rooms 31, 33, and 34, but Timofeyev also maintained an office on the third floor, room 218 (i.e. adjacent to the Kobulov Group).

Germans in this section are:

Chief: Horst Kirves

Others: Leo Blidin - Speaks very good Russian
 Paul Loeser - No longer with USIG; present whereabouts unknown
 Kurt Kempinski - In charge of advertising
 Herman Danilevsky - Interpreter
 One secretary, unidentified.

Kirves is also responsible for the USIG exhibition room, located on the third floor of the rear wing of USIG.

Administrative Section (Khozvaystvenniy Otdel)

Yershov has been Chief of Section since May 1952, succeeding Boris Shalhanov. Yershov is not identical with the (fnu) Yershov who was until May 1952 a leading official of SAG Zement Headquarters in Berlin. Yershov is responsible for all housekeeping activities at USIG, for the whole supply inventory at USIG (furniture, etc.), for approving housekeeping bills at USIG, and for hiring housekeepers and other administrative staff personnel (German).

Germans in this section include:

Waldemar Winterfeld - Assists Bekhtev
 Emil Verbatus - Assistant to Winterfeld
Aleksandr Dott - Chief German bookkeeper, under Zabolotsky
 With Dott are:

Serafima Goering
 Waldemar Kappel
 Philomena Goedry
 Mrs. Lotte Neumann
 Ursula Blaschay

Miss Hildegard Klinger - Chief of USIG cleaningwomen

Aleksandr Geisberger - Chief of telephone switchboard staff

Miss Helene Goering - Secretary to Bekhtev

Theodor Denis - Responsible for reception desk at USIG; a Russian emigre; speaks better Russian than German

Artur Jellinek - Purchaser for Administrative Section

Hans Hilbig - Engineer; in charge of USIG Motor pool ²/₁

Motor Pool Dispatchers:

Nikolay Koepke - Born in USSR
 Michael Kaplun
 Johannes (or Rudolf) Schudi - Formerly employed

SECRET

25X1A

-10-

Otto Bittroff - Chief bookkeeper for motor pool

Mrs. Viktoria Haack - Responsible for motor pool salary book-keeping

Hermann Rappe - In charge of motor pool supply room

Mrs. Lucie Leuschner - Assistant to Bittroff

Eduard Schmidt - Purchaser for motor pool

Gerhard Rockstroh - Chief cook

Sergei Tarashko - Assistant to Rockstroh

Viktor Kabanov - Bookkeeper for Soviet mess at USIG

Kaethe Demme - Responsible for Soviet mess at USIG, under Yershov

Otto Ryll - Purchaser for Russian mess; brother of Karl Ryll, who is employed in the chancellery

The administrative section also runs the hotel for Russian transients located on the fourth floor of the Polyklinik, with about 20 rooms. Bekhtev himself lives in this hotel.

Transportation Section

The chief has been Mrs. (fnu) Vilichka since February 1952. This section is responsible for all USIG shipments by rail. A messenger called at USIG to deal with this section each day, representing Derutra headquarters in Berlin. He usually carried a large bundle of papers. This section also dealt directly with the Headquarters of the East German Railway System (Reichsbahn). The Germans from the Reichsbahn headquarters often visited the section.

The only German in the section is Kurt Welst. He formerly occupied room 112, but has since moved from this room.

Shipping Section

No Germans are employed in this section.

Chancellery

The German chief is Karl Ryll. Assistants to Ryll are:

Mrs. (fnu) Koepeke
Miss Liselotte Potreck
Mrs. Emma Potzwald
Mrs. Gonda Pohl
Miss (fnu) Schorsch

This section handles incoming mail in German as it arrives from the various East German factories in governmental offices which deal with USIG.

Interpreter and Translator Pool

The pool is (fnu) Murashkina and consists of a number of interpreters who translate correspondence from Russian into German and vice versa.

Personnel Section

The German Chief of Personnel is Werner Dahms, SED.

Deputy: Herbert Deparade (Formerly chief of the Berlin-Weissenhof Housing Office)

SECRET

Others:

Mrs. (fnu) Hille (Russian-born)
 Miss Erika Behn
 Miss Evelin Lawrenz
 Heinz Becker - An "instructor"
 Anton Oller, SED - Called "Inspector" for German employees
 at Askania House
 Miss Hannelore Schmidt - Assistant to Oller

Trade Union Office

Head of the German Trade Union group (FDGB) for Askania House is Raimund Gersab

Communist Party Secretary

First secretary of the SED shop group at Askania House is Karl Englert.

Work Norms Section (Abteilung Arbeit und Lohn, formerly called TAN /Abteilung)

German Chief: Werner Tisser, SED

Assistants:

Otto Mueller
 Heinz Konirsch
 Mrs. (fnu) Zenin - Interpreter
 Yelissaveta Krela - Interpreter; born in the Caucasus;
 Ing. Sergey Spulski - Interpreter
 (Fnu) Dreger
 (Fnu) Swoboda

This section is located in part on the third floor of the Polyklinik.

Construction Section

German Chief: Herbert Paikowsky - Formerly concerned with
 construction of the new Soviet Embassy in Berlin,
 Unter den Linden

Miss (fnu) Putreck - Formerly secretary to Paikowsky;
 he now has no secretary.

Paikowsky occupies room 5. No other Germans in this section.

Investment Section

German Chief: (Fnu) Ulrich - Formerly occupied room 163.

No other Germans in this section.

Patent Section

German chief unknown.

Power and Fuel Maintenance Section (Abteilung Energetik)

German Chief: (Fnu) Kleiner - Occupied at first room 157, then
 162.

No other Germans in this section.

Russian Typing Pool

No Germans employed in this section.

Russian Kindergarten

No Germans employed in this section.

SECRET/

-12-

Soviet Club at USIG

Boris Hahn - Called "Administrator" of the Club

Johannes Heber - Assistant to Hahn; his wife is employed as waitress in the Soviet mess (Kasino) at USIG. Heber runs the motion picture projection machine at the Club

Heinz Kollank - An artist (painter)

Soviet Hospital at USIG (the Polyklinik)

Oberschwester Domicella (last name unknown) - Chief German nurse.

There are many Germans employed at the Polyklinik. The Polyklinik occupies the first two stories at the far end of the rear wing with entrance from the Liebermannstr.

Notes

None

First Section

No Germans employed in this section.

- 1/ The USIG motor pool has about 75 sedans; 7 or 8 busses; and six trucks. About 90 German drivers are employed there. Most USIG vehicles have had East Berlin (GB) license plates since September 1952.

SECRET

Next 12 Page(s) In Document Exempt

SECRET

25X1A

-26-

Part VI

Miscellaneous Notes on USIG

1. There are twelve Soviet officials at USIG who have extensions of a teletype service in their offices. These include:

Hebenin
 Isyumov
 Krutko
 Yereimin
 Fomenko
 Kobulov
 Levshin
 Pustovalov

2. There is a direct service telephone line to the various SAG factories (Industrie-Leitung). There are between 60 and 70 extensions from this line at USIG. The extension numbers are not consecutive; number 78 was the highest number remembered.

3. Until May or June 1952 Germans and Russians belonging to the same sections worked together in the same office rooms. A ruling was then handed down that the German employees must sit in separate offices. Opaque glass walls were set up to separate the front wing of the building (facing the Berliner Allee) from the rear wing (facing the Liebermannstrasse). It is in the latter wing that the Germans now sit. At the same time, a new system of house passes was established, in order to restrict access to the front wing to those German employees actually responsible to Soviet officials with offices in that wing.

4. There are the following six guard stations at USIG:

Number 1 - At the barrier leading from the Berliner Allee to the courtyard
 Number 2 - At the main entrance to USIG on the Berliner Allee
 Number 3 - At the entrance to the garage
 Number 4 - At the entrance to the Polyklinik
 Number 5 - At the door leading from the rear wing to the courtyard
 Number 6 - A roving guard

5. The Soviet Club rooms are located on the fourth floor. The Club contains a hall for showing movies, an assembly room with a public address system for conferences, billiards, a chess room, a library and reading room.
6. Room 204 appears to be a reception office for receiving new arrivals from the USSR.
7. Every Russian official at USIG is required to take two hours of language instruction each day.
8. The fourth floor, rear wing, was given over to the storage of furniture belonging to USIG. The fifth floor houses the Soviet Personnel Section. The sixth floor houses the Soviet Trade Union Secretary, Vassilyev, and contains a large conference room. The office of the Communist Party Secretary for Soviet Personnel is located on the seventh floor. The eighth floor contains rooms for the Soviet guard detail.
9. The following installations formerly were run by USIG in Berlin-Weissensee:

Traarbacherstrasse 19 and 20 (formerly used as billets for Soviet USIG personnel) and 3 (formerly a retail store for Soviet personnel)
 Linden Allee (formerly used as billets by Soviet personnel)
 Bernfelderstr., Strassburgstr., Mutzigerstr., Metzstr. (all formerly used as billets by Soviet personnel)

SECRET

SECRET

25X1A

27-

10. USIG Soviet personnel now reside within the Soviet compound, mainly on the following streets:

Rheinsteinstrasse
Andernacherstrasse
Brachenfelsstrasse
Brennstrasse
Koenigswinterstrasse
Ingelheimerstrasse
Loreleistrasse

25X1

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